



SUMNER COUNTY MUSEUM RENTAL AGREEMENT

PRICING

Rental fee: \$75 per hour

Staffing Fee: \$15 per hour

Cleaning Fee: \$50

A deposit of **\$200** due upon signing. Deposit will be returned if no damages occur.

POLICIES

CANCELLATION POLICY: Renter has up to 30 days to prior to event to cancel without penalty. If event is canceled less than 30 days prior, the \$200 deposit will not be refunded.

CAPACITY: The maximum number of persons using the interior of the premises is 50.

FOOD: Food MAY be required to be provided by a licensed caterer and approved by the Sumner County Museum Association. Renter to provide their own plates, utensils, etc. Caterer or renter must leave premises in a clean and tidy condition. All garbage and recyclables must be removed.

ALCOHOL AND BEVERAGE SERVICE: Beer, wine, and champagne are allowed. Liquor may NOT be served. Renter must supply general liability insurance. Alcohol MAY be required to be served by an ABC licensed bartender.

LIABILITIES: The Sumner County Museum Association shall have no liability to renter for matters neither beyond its reasonable control nor for consequential or incidental damages. In the event the Sumner County Museum Association is unable to fulfill its contracted obligations, its liability shall be limited to the return of all or part of the rental fee. The rental party shall be liable for, and shall indemnify and hold harmless, the Sumner County Museum Association from and against all aspects of the activities of the rental party and its guests, agents, and employees of the premises during the rental. Such responsibility of the rental party shall include, without limitation, the following:

- a) Damages to or loss of any property of the Sumner County Museum Association or others
- b) Personal injuries
- c) The service of food and beverage
- d) The purchase, transportation, obtaining of licenses and consumption of alcoholic beverages, including compliance with applicable laws and regulations and appropriate monitoring of alcoholic intake by users
- e) The renter shall assume liability for and material damages to the property incurred directly or indirectly as a result of their use of property



Rental Fee		
Hours rented: _____		Total _____
STAFFING FEE		
Hours: _____ @ \$15 per hr.		Total _____
		Total _____

RENTAL CHECKLIST	
COPY OF INSURANCE POLICY DUE ON _____	(one month before rental date)
\$200 DEPOSIT DUE UPON SIGNING CONTRACT _____	
BALANCE DUE _____	ON _____ (two weeks before rental date)
RENTAL DATE _____	

<i>I have read and agree to the terms and stipulations set forth in the above rental agreement:</i>	
Renter:	
Print name _____	
Sign name _____	Date _____
Rental date _____	Hours for rental _____
Sumner County Museum Representative:	
Print name _____	
Sign name _____	Date _____



Amendments to agreement: